

ENROLMENT FORM

WOODLANDS FULL PRIMARY SCHOOL

8 Woodlands Morton Mains Rd
R D 1
Invercargill 9871

Phone (03) 231 3198
Mob: 027 758 1503
www.woodlandsprimary.school.nz.



STUDENT DETAILS

Surname:	First Names:
Legal Surname (if different):	Preferred Name:
Date of Birth:/...../.....	Male: <input type="checkbox"/> Female: <input type="checkbox"/>
Address:	Place in Family: out of child(ren)
	Sibling(s) likely to attend in the future:
Postcode:	Name: Date of Birth:
	Name: Date of Birth:
Contact Phone:	Name: Date of Birth:
Date Commencing at this school:/...../.....	Details of any medical conditions, disabilities or allergies:
Previous School: Year Level	
For New Entrants Only:	
Did your child attend any of the following: please circle	
Kindergarten/Kohanga Reo/Playcentre/Private Care	Doctor: Phone:
Hours per week: for the last year(s)	Immunised (certificate attached): <input type="checkbox"/>
	Partially immunised (certificate attached): <input type="checkbox"/>
	Not Immunised: <input type="checkbox"/>

ETHNIC INFORMATION

Ethnicity: NZ European/Pakeha NZ Maori: Iwi:

Please tick main ethnicity Filipino: Other:

Language Spoken at Home:.....

IF YOUR CHILD WAS NOT BORN IN NEW ZEALAND OR AUSTRALIA, PLEASE COMPLETE THE FOLLOWING:

Date of Entry to New Zealand: Country of Birth

Do you have a Student Permit? Yes No Passport No: Visa Expiry Date:

PARENT/CAREGIVER INFORMATION

Child lives with: Both <input type="checkbox"/> Mother <input type="checkbox"/> Father <input type="checkbox"/>	Access or Custody Conditions: Yes <input type="checkbox"/> No <input type="checkbox"/>
<i>Other</i>	<i>If yes, please provide details:</i>
	<i>Separate Reports Issued?</i> Yes <input type="checkbox"/> No <input type="checkbox"/>
Mother/Caregiver 1	Father/Caregiver 2
Title:	Title:
Full Name:	Full Name:
Address:	Address:
Home Phone:	Home Phone:
Mobile Phone:	Mobile Phone:
Email:	Email:
Occupation:	Occupation:
Work Name & Location:	Work Name & Location:
Work Phone:	Work Phone:

Emergency Contacts (when caregivers are unable to be contacted. These contacts need to be available to come to the school if required)

Full Name:	Full Name:
Home Phone: Work Phone:	Home Phone: Work Phone:
Mobile Phone:	Mobile Phone:
Relationship to Child:	Relationship to Child:

OFFICE USE ONLY:

Year Group:	Room:	Date of Entry:	Seesaw:	NSN:
Enrolment No:	Profile Sheet:	Bus:	Lib:	Email/Mobile:

OTHER

Consent to Travel to Local Venue:

I give permission on an ongoing basis for my child to walk under teacher control between the school and the following locations within the Woodlands township area:

- *Woodlands Rugby Grounds/Netball Courts/Bowls Club} *For major sports events & practices. Roads crossed are two side roads and the highway.*
- *Woodlands Presbyterian Church }
- *Streets on the east of the highway, Kingswood Bush *For daily fitness, cross country practice, bush studies etc. Road crossing avoided.*
- *Outdoor Learning Area *Roads crossed are two side roads.*
- *Mailbox outside Phillips Transport (Y5-8 only) *For collecting mail. Crossing Woodlands-Morton Mains Road.*

Consent to Have Child Involved in Head Lice Checks:

I give permission for my child to be checked one or twice per term for head lice. I understand it is my responsibility to treat my child for head lice if notified by the school.

Yes No

Please put my name on the roster to help with these checks: Yes No

Religious Instruction:

Tick if you would like your child to take part in Religious Instruction (Bible in Schools) for 30 mins each week Yes

CYBERSAFETY/PRIVACY

The personal information provided in this enrolment form will be used for school management purposes only and to fulfil the school's legal requirements. At times the school will publish student names and photographs in the school newsletter and on the school website & Facebook page to commend achievements or for participation in school events.

- I give permission for the publishing of my child's name or photo on the website and in the newsletter. Yes No
- If local media visit, I give permission for my child's name or photo to be published in their publication/social media Yes No
- I give permission for my child's photo and/or work done to be included on the school Facebook page. Yes No
- I give permission for my child to be given access to global information systems such as the internet or email while at school. I understand that no child is permitted on the internet without a teacher in the room and that a website filter program is in place. Yes No
- As an environmentally responsible school, please note the newsletter and other forms of communication are published paper free wherever possible ie on our website, Facebook page or using the Seesaw program/app. Please tick here if you would like a printed copy

Attendance

I understand that the school requires punctual and regular attendance to meet the obligations to the Ministry of Education. Absences must be communicated and explained to the school office as soon as possible.

Uniform

Students are required to wear the uniform of the school in accordance with uniform guidelines in the School Information Pack. I understand this is a condition of enrolment and attendance.

Sickness/Emergency

In the event of illness, accident or emergency, the school will use all possible means to contact parent/s, caregiver/s or any other emergency contacts that I have detailed on this form. In the event that contact cannot be made and urgent medical attention is required, I agree to allow the school to take the necessary steps to ensure that appropriate treatment is provided for the student.

I give permission for school staff to administer Paracetamol if necessary: Yes No

Y7/8 Technology/Science/Sport & Rec

I give permission for my child to travel to Invercargill for weekly technology, science & Sport & Rec lessons when they reach Year 7/8 level.

CHECKLIST: On enrolling your child, you must bring the following documents with you to the School Office:

If born in New Zealand or Australia	If NOT born in New Zealand or Australia
School Enrolment Form <input type="checkbox"/>	Passports – yours and your child's with the following - <input type="checkbox"/>
Birth Certificate or Passport <input type="checkbox"/>	Student Visa on your child's Passport OR <input type="checkbox"/>
Immunisation Certificate <input type="checkbox"/>	Work Permit – on YOUR Passport or Residency Permit <input type="checkbox"/>
	Child's Birth Certificate and Immunisation Certificate <input type="checkbox"/>
	School Enrolment Form <input type="checkbox"/>

SIGNED: _____ **DATE:** _____