

# FRIENDS OF WOODLANDS SCHOOL minutes

**LOCATION:** WOODLANDS FULL PRIMARY SCHOOL TEACHERS  
**LOUNGE**  
**DATE:** 16 May 2024  
**TIME:** 7:00PM  
Apologies [Hayley Mitcheson](#), Dee, Kim, Nichole M and Brodie  
Present: Nichole K, [Kate Gough](#), Jodie, Emma and Tory

## I. CALL TO ORDER

## II. APPROVAL OF MINUTES FROM LAST MEETING

- a. Last Meeting minutes moved by Jodie second by Nicole  
Matter arising Facebook account assign to the office at woodlands Tory to ask school and creator of account. Kate second Nicole

## III. OPEN ISSUES

- a) OLA donation- do we still fund this annually as contributing \$1000.00 towards clean up Moved to approve by Kate second by jodie  
b) Library Book Donation - \$1,000.00 park it term 3 Emma, Nicole  
c) We will wait to see if eggs are donated the day before easter hunt

## IV. NEW BUSINESS

### 1. Finance Nicole

Nickki went into the bank and she has put through the change of name paperwork. This has changed the Bank account name. Now we can get Nicole and Kate onto the new bank account. Nicole kate and Nikki need to go into the bank together to change the account signatories and change from a business account to a fastnet classic account.

Debit plus card to be assigned to treasurer. Motion Tory second Nicole

Cant give the money from Bets and Balage

### 2. Matariki breakfast

Normally we ask everyone to donate food, and we end up with lots of one item.

Motion

That the Friends of Woodlands School purchase everything that we require for this breakfast. The products to purchase are: 2 rice bubbles, 3 packs of weetbix, 2 cornflakes, x4 3l of milk, x6 loaves of bread, 200 sausages, tomato sauce, spreads - Jam and vegimite and book BBQ from Butcher

Tory first emma second

### 3. Silly Socks Fundraiser

Made just under 1000 dollars, this was a successful fundraiser and amazing feedback from parents as this is something that we buy for our children anyway. 298 pairs of socks sold. Did not make as much on the bed socks but that was a small whoops. The school have paid for it and we will get a bill from the school.

#### 4. Sausage Sizzle

We are going to have to plan the sausage sizzle week by week. We will only hold this when there are 3 or more teams playing

Nicole K requires reimbursement for the BBQ products. She will invoice the PTA as required.

Moved: Tory      Second: Emma

#### 5. St Woodies Bets and Baleage event – letters to go out

Kate to scan and get to the ones we have email addresses for.

#### 6. Fundraising opportunities

##### a. Food Fundraiser

- i. Ideas are: Juicies for summer 10 mixed juices. Cost for us to buy is 7.50 and sell 10.00 (2.50) or 12. (4.50). See attached form. **Term 4 yes we are approved moved: Jodie, Second Kate**
- ii. **Cadbury chocolate** - RR 6 dollars, See attached form.
- iii. **Veggie Boxes** - Gemma is happy to organise this again. **Yes we APPROVE moved: Tory, Second: Jodie**
- iv. Chocolate Nestle and whittakers - see attached form
- v. **Pepper and Me** - use the discount code FOPW, for a 5% discount and you get 15% of all sales. **Yes we APPROVE Moved: Tory, Second: Kate**

b. First Aid Kits - <https://www.fundraisingfirstaid.co.nz/forms/>

c. Tea towels. -

d. Christmas Raffle - House colour.

e. Football Tournament - we will supply the product and organise, but expect the the 5 and 6 kids parents to man the stall.

#### 7. Fundraiser ideas parked for next meeting

- a. Car boot sale fundraiser - Parked for next meeting.
- b. Wheelie Bin Cleaning

#### 8. Bobby Calf Fundraiser – Nicole has made contact and they will send an email in July. so just a waiting game.

### V.ANY OTHER BUSINESS

**MEETING CLOSES - 9pm**

**Next meeting will be week 8 on 20th June**